



**BOARD OF COUNTY COMMISSIONERS**  
**WARREN COUNTY, OHIO**

*406 Justice Drive, Lebanon, Ohio 45036*

*www.co.warren.oh.us*

*commissioners@co.warren.oh.us*

*Telephone (513) 695-1250*

*Facsimile (513) 695-2054*

**TOM GROSSMANN**  
**SHANNON JONES**  
**DAVID G. YOUNG**

**AWARD BID TO CHEMICALS INC. USA AND ALEXANDER CHEMICAL CORPORATION FOR THE 2023 WATER TREATMENT PLANT CHEMICALS PROJECT**

WHEREAS, bids were closed at 9:15 a.m., on November 30, 2022, and the bids received were opened and read aloud for the 2023 Water Treatment Chemicals Project, and the results are on file in the Commissioners' Office; and

WHEREAS, upon review of such bids by Michael Zeiher, Business Manager, Chemicals Inc. USA and Alexander Chemical Corporation have been determined to be the lowest and best bidders; and

NOW THEREFORE BE IT RESOLVED, upon recommendation of the Warren County Water and Sewer Department, that it is the intent of this Board to award the bid to Chemicals Inc. USA, 270 Osborne Drive, Fairfield, Ohio 45014 for a bid price of \$2.35 per gallon of Sodium Hypochlorite and \$.295 per bulk pound of Sodium Hydroxide. It is also the intent of this Board to award the bid to Alexander Chemical Corporation, 7593 First Road, Kingsbury, Indiana 46345, for a bid price of \$.289 per bulk pound of Hydrofluorosilicic Acid and \$.239 per bulk pound of Sodium Bisulfite.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – yea  
Mr. Young – yea  
Mrs. Jones – yea

Resolution adopted this 6<sup>th</sup> day of December 2022.

**BOARD OF COUNTY COMMISSIONERS**

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Krystal Powell, Deputy Clerk

cc: c/a- Chemicals Inc. USA  
c/a- Alexander Chemical Corporation  
Water/Sewer (file)  
OMB Bid file



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**TOM GROSSMANN**  
**SHANNON JONES**  
**DAVID G. YOUNG**

**BID OPENING**

November 30, 2022

**BID OPENING –**

Bids were closed at 9:15 a.m. this 30<sup>th</sup> day of November and the following bids were received, opened, and read aloud for the 2023 Water Treatment Chemicals Project for the Warren County Water and Sewer Department.

|                                  |                          |                    |
|----------------------------------|--------------------------|--------------------|
| <b>Chemicals Inc.</b>            | Sodium Hypochlorite-     | \$2.35 per gallon  |
|                                  | Hydrofluorosilicic Acid- | N/A                |
|                                  | Sodium Bisulfite-        | N/A                |
|                                  | Sodium Hydroxide-        | \$.295 per pound   |
| <b>Water Solutions Unlimited</b> | Sodium Hypochlorite-     | \$2.72 per gallon  |
|                                  | Hydrofluorosilicic Acid- | \$.36 per pound    |
|                                  | Sodium Bisulfite-        | \$.32 per pound    |
|                                  | Sodium Hydroxide-        | \$.41 per pound    |
| <b>Alexander Chemical Corp.</b>  | Sodium Hypochlorite-     | \$2.629 per gallon |
|                                  | Hydrofluorosilicic Acid- | \$.289 per pound   |
|                                  | Sodium Bisulfite-        | \$.239 per pound   |
|                                  | Sodium Hydroxide-        | \$.369 per pound   |
| <b>Brenntag Mid- South Inc</b>   | Sodium Hypochlorite-     | \$3.07 per gallon  |
|                                  | Hydrofluorosilicic Acid- | \$.428 per pound   |
|                                  | Sodium Bisulfite-        | \$.228 per pound   |
|                                  | Sodium Hydroxide-        | \$.327 per pound   |

Michael Zeiher, Business Manager, will review bids for a recommendation at a later date.

cc: Bid File

OMB

W/S (file)

## **PLAN HOLDERS LIST**

2023 Water Treatment Chemicals Project

**Individuals or companies can be added to the plan holders list by contacting Krystal Powell at [krystal.powell@co.warren.oh.us](mailto:krystal.powell@co.warren.oh.us)**

| <b>Name</b>     | <b>Company</b>                       | <b>Phone Number</b> | <b>E-mail Address</b>  |
|-----------------|--------------------------------------|---------------------|--|
| Cheyenne Haney  | Alexander<br>Chemical<br>Corporation | 219-402-0592        | <a href="mailto:cheyenne.haney@alexchem.com">cheyenne.haney@alexchem.com</a> |
| Jeannie Rhynard | Brenntag Mid-<br>South Inc.          | 270-853-6739        | <a href="mailto:jrhynard@brenntag.com">jrhynard@brenntag.com</a>             |

**INSTRUCTIONS AND SPECIFICATIONS  
FOR**

**2023 Water Treatment Chemicals Project**

**FOR UTILIZATION BY  
WARREN COUNTY WATER AND SEWER DEPARTMENT**

**WARREN COUNTY BOARD OF COMMISSIONERS  
406 JUSTICE DRIVE  
LEBANON, OHIO 45036  
(513) 695-1250**

**BID PROPOSAL**

TO: Warren County Board of Commissioners

The undersigned hereby certifies that items furnished as a result of this bid will be in full accordance with the Warren County Water & Sewer Department's Technical Specifications and Special Provisions (Section G) applying thereto. This is a 6-month bid for chemicals starting **January 1, 2023 – June 30, 2023**.

|   | <b>Chemical</b>                      | <b>Unit Measure Requested</b> | <b>2023<br/>1/1/2023-<br/>6/30/2023<br/>Estimated<br/>Total<br/>Quantity</b> | <b>Minimum<br/>Order per<br/>Delivery</b>   | <b>Delivered Bid<br/>Price Per Unit</b> | <b>Delivered<br/>Bid Price<br/>Per<br/>Minimum<br/>Delivery</b> |
|---|--------------------------------------|-------------------------------|--|---|---|---|
| 1 | Sodium Hypochlorite (NaOCL)<br>12.5% | Gallon (gal.)                 | 21,500<br>gallons  | 2,000<br>gallons<br>Tanker/Bulk<br>Delivery | \$_____/gal.                            | \$_____   |
| 2 | Hydrofluorosilicic Acid (HFS)<br>23% | Pound (lb.)                   | 55,000 lbs.  | 1,500<br>gallons<br>Tanker/Bulk<br>Delivery | \$_____/lb.                             | \$_____   |
| 3 | Sodium Bisulfite (NaHSO3)<br>38%     | Pound (lb.)                   | 75,000 lbs.  | 1,500<br>gallons<br>Tanker/Bulk<br>Delivery | \$_____/lb.                             | \$_____   |
| 4 | Sodium Hydroxide (NaOH)<br>50%       | Pound (lb.)                   | 260,000 lbs.   | 2,500<br>gallons<br>Tanker/Bulk<br>Delivery | \$_____/lb.                             | \$_____   |

The above quotations shall be in full force and effect for sixty (60) days after the date of opening bids. The full name and address of all persons and parties interested in the foregoing bids as principals are as follows:

Failure to list any and all detailed deviations on the Exception Sheet pertaining to the Technical Specifications may result in disqualification.

**SIGNED**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Title

**EXCEPTION SHEET**

Exceptions: Exceptions to any bid specification must be clearly stated on this sheet. This sheet must be submitted with each bid. If there are noexceptions, please indicate "none" below.

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

**BIDDER IDENTIFICATION**

ATTENTION BIDDER: Please fill out this form and submit with your bid.

COMPANY NAME: \_\_\_\_\_

CHIEF EXECUTIVE OFFICER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

PROJECT CONTACT PERSON: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

FEDERAL ID #: \_\_\_\_\_

WEBSITE ADDRESS: \_\_\_\_\_

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Proposal Price (Bid) Sheet  
Exception Sheet  
Bidder Identification

- A) Invitation to Bidders
- B) General Instructions to Bidders
  - Bid Guaranty (Attachment A)
- C) Affidavit of Non-Collusion
- D) Affidavit of Personal Property Tax
- E) Verification Statement
- F) Equal Employment Opportunity Requirements, Bid Conditions and Non-Discrimination and Equal Employment Opportunity Affidavit
- G) Technical Specifications/Special Provisions



***SECTION A***

***INVITATION TO BIDDERS***

## INVITATION TO BIDDERS

Sealed bids will be received by the Clerk of the County Commissioners, Warren County, Ohio, 406 Justice Drive, Lebanon, Ohio 45036, until 9:15 AM, Wednesday November 30, 2022, at the Office of the Warren County Commissioners, and then at said time bids will be opened and read aloud for the 2023 Water Treatment Chemicals Project.

The Warren County Water and Sewer Department is seeking a responsible vendor to provide water treatment chemicals (Sodium Hypochlorite, Hydrofluorosilicic Acid, Sodium Hydroxide, and Sodium Bisulfite) according to the terms, conditions, and specifications of this solicitation.

Bid documents including terms, general conditions, supplemental conditions, and specifications are available on the Warren County Website at <https://www.co.warren.oh.us/Commissioners/Bids/Default.aspx>. Questions regarding the technical specifications should be directed to Ed Turner, Water Treatment Plant Superintendent, at [ed.turner@co.warren.oh.us](mailto:ed.turner@co.warren.oh.us).

Each bid shall contain the full name of each person or company submitting the bid and be accompanied by a bid bond for the full amount of the bid or a certified check in the amount equal to five (5) percent of the bid.

A Bid guaranty, as required by the Ohio Revised Code, Section 153.54, shall accompany each proposal submitted, as follows:

1. A Certified check, cashier's check, or letter of credit equal to five (5) percent of the bid. A letter of credit may only be revocable by the Owner. Upon entering into a contract with the Owner, the contractor must then file a performance bond for the amount of the contract and the bid guaranty will then be returned to the successful and unsuccessful bidders upon contract execution.

**OR**

2. A form of bid guaranty bond (attached) for the full amount of the bid. Such bond is retained for the successful bidder but returned to unsuccessful bidders after the contract is executed.

Attention of bidders is called to all of the requirements contained in the bid packet. No bidder may withdraw his/her bid within sixty (60) days after the actual date of the opening thereof. All bids shall be properly signed by an authorized representative of the bidder.

**Please be aware that if you are downloading this document to bid this project, and in order to stay updated on any change, please email Krystal Powell at in the Commissioners' Office at [krystal.powell@co.warren.oh.us](mailto:krystal.powell@co.warren.oh.us) with your contact information.**

Warren County reserves the right to reject any or all bids submitted, to waive any irregularities in bids, and enter into a contract with the Bidder who in Warren County's consideration offered the lowest and best bid.

By order of the Board of County Commissioners, County of Warren, State of Ohio.

\_\_\_\_\_  
Tina Osborne, Clerk

***SECTION B***

***GENERAL INSTRUCTIONS TO BIDDERS***

Bids for the 2023 Water Treatment Chemicals Project will be received by the Clerk at the Office of the Warren County Board of Commissioners, 406 Justice Drive, Lebanon, Ohio 45036, until 9:15 a.m., November 30th, 2022 and then at said office publicly opened and read aloud. Bids shall be submitted in a sealed envelope.

**BIDDER:** To ensure acceptance of your bid, please follow these instructions:

1. **APPLICABLE LAWS:** The Ohio Revised Code and resolutions and procedures of Warren County, insofar as they apply to the laws of competitive bidding contracts and purchases, are made a part hereof. All laws of the United State of America, the State of Ohio, and the County of Warren applicable to the products or services covered herein, are made a part hereof.
2. **PRICING:** Prices should be stated in units of quantity specified in the bid document. In case of a discrepancy in computing the amount of the bid, unit prices quoted shall govern.
3. **DELIVERY:** Quotations should include all charges for delivery, packing, crating, containers, etc. Prices quoted will be considered as being based on delivery.
4. **SPECIFICATIONS/DESCRIPTIONS:** References to a particular trade name, manufacturer's catalog, or model number, are made for descriptive purposes to guide the bidder in interpreting the requirements of the County. They should not be construed as excluding proposals on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the proposal.
5. **TAXES:** The County is generally exempt from Federal Excise Tax and State Sales Tax.
6. **BID INFORMALITIES, REJECTION AND AWARD:** The County reserves the right to reject any or all bids and to waive any irregularities in a bid, or to accept the bid which in the judgment of proper officials is to be in the best interest of the County. The County reserves the right to accept a part or parts of a bid unless otherwise restricted in the bid.
7. **PAYMENTS:** Partial payments may be made upon presentation of a properly executed invoice unless otherwise stated in the bid document. The final payment will be made by the County when the materials, supplies, services, or equipment have been fully delivered and accepted or the work completed to the full satisfaction of the County.
8. **BIDDERS SIGNATURE:** Each proposal price (bid) sheet must be signed by the bidder with his usual signature. All signatures should be in full. Bids by partnership should include the names of the partners composing the partnership and must be signed by one or more of the partners in the following manner "John James Smith, D.B.A., Smith-James Company, by John James, a partner."
9. **SUBMISSION AND RECEIPT OF BIDS:**

- A. Bidders are requested to use the bid sheet proposal form furnished by the County.
  - B. Exceptions to any bid specification must be clearly detailed on the exception sheet. The exception sheets must be completed and submitted attached to the bid sheet. If "none" is shown on the exception sheet, all items bid must be equal or superior to the original specifications.
  - C. Proposals having any erasures or corrections thereon may be rejected unless explained or noted over the signature of the bidder.
  - D. Bids shall be submitted in a sealed envelope clearly marked "**Bid Opening – 2023 Water Treatment Chemicals Project, November 30, 2022 @ 9:15 a.m.**", and shall display the bidder's name and address in the upper left-hand corner of the envelope.
10. **LOCAL SERVICE:** Local service is to be provided by the successful bidder, if applicable. Service during the warranty period shall be at no cost to Warren County; to include all incidental costs such as travel, mileage, hauling, etc.
11. **PERSONAL PROPERTY TAX AFFIDAVIT:** All bidders must complete the personal property tax affidavit (Section C) and submit with bid. *This section should be fully completed whether or not you as a vendor/contractor own property in Warren County, Ohio.*
12. **EEO Requirements:** Please see Section E for requirements and Non-Discrimination and Equal Employment Opportunity Affidavit.
13. **BID GUARANTY:** A certified check, cashier's check, or letter of credit in the amount of five (5) percent of the bid or a bid bond in the amount of one hundred (100) percent of the total bid is required to accompany all bids. Form of a bid guaranty bond is attached (Attachment A).
14. **DEADLINE FOR SUBMITTING SEALED BIDS:** Sealed bids must be received by the Clerk of the Warren County Board of Commissioners prior to 9:15 a.m. November 30, 2022. Bids shall be opened after that time. Warren County shall not accept responsibility for any delay in delivery of a bid.
15. **LENGTH OF BINDING QUOTATIONS:** All prices quoted in the bid proposal are binding for sixty (60) days from the date of opening.
16. **WITHDRAWAL OF BID:** A Bidder may withdraw his bid from consideration if the price bid was substantially lower than the other bids, provided the bid was submitted in good faith and the reason for the price being substantially lower was a clerical mistake as opposed to a judgment mistake and was actually due to an unintentional omission of a substantial quantity of work, labor or material made directly in the compilation of the bid. Request to withdraw such bid must be made in writing and filed with the Owner within two business

days after the opening of bids and prior to the acceptance thereof. No bid may be withdrawn after it has been accepted by the Warren County Board of Commissioners.

17. **DELAY IN DELIVERY:** Any delay in delivery beyond the date stated on the bid proposal may result in liquidated damages of up to 5% at the County's discretion.
18. **ADVERTISEMENT:** An advertisement inviting bids for materials/services provided herein will appear in the Journal News Pulse of Lebanon and Mason on November 13, 2022.
19. **PERFORMANCE BOND:** Upon acceptance of a bid, Warren County requires, as a condition to entering into a contract with the successful Bidder, faithful performance of all things to be done under the Contract and may require a performance bond as provided for under Ohio Revised Code, Section 307.89, with good and sufficient surety in an amount not to exceed the amount of the contract. (Form of Performance bond may be found under Ohio Revised Code, Section 153.57). Please note that upon execution of the Contract if a Bid Guaranty/Contract Bond was submitted with your original bid a Performance Bond is not required.
20. Failure to complete and submit all required documents and attachments supplied with and/or requested in these instructions can result in a bid being considered non-responsive.
21. The entire bid packet should be returned with your bid.
22. Please note that all information submitted with your bid will become public information.

**ATTACHMENT "A"**

**BID GUARANTY AND CONTRACT BOND**

**KNOW ALL MEN BY THESE PRESENTS**, that we, the undersigned,

\_\_\_\_\_ (Insert Full Name or Legal Title of Contractor and Address)

\_\_\_\_\_ as Principal and

\_\_\_\_\_ (Insert Full Name or Legal Title of Surety)

as Surety, are hereby held and firmly bound unto Warren County Board of Commissioners hereinafter called the Obligee, in the penal sum of the dollar amount of the bid submitted by the Principal to the Obligee on \_\_\_\_\_ to undertake the project known as:

**2023 Water Treatment Chemicals Project**

The penal sum referred to herein shall be the dollar amount of the Principal's bid to the Obligee, incorporating any additive or deductive alternate proposals made by the Principal on the date referred to above to the Obligee, which are accepted by the Obligee, In no case shall the penal sum exceed the amount of \_\_\_\_\_ DOLLARS, \$ \_\_\_\_\_. If this item is left blank, the penal sum will be the full amount of the Principal's bid, including alternates. Alternatively, if completed, the amount stated must not be less than the full amount of the bid, including alternates in dollars and cents. A percentage is not acceptable.

For the payment of the penal sum well and truly to be made we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

**THE CONDITION OF THE ABOVE OBLIGATION IS SUCH**, that whereas the above-named Principal has submitted a bid on the above referred to project;

**NOW, THEREFORE**, if the Obligee accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the Principal pays to the Obligee the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid and such larger amount for which the Obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event the Obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal will pay the Obligee the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less, then this obligation shall be null and void, otherwise to remain in full force and effect. If the Obligee accepts the bid of the Principal and within TEN days after the awarding of the contract, enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, which said contract is made a part of this bond the same as though set forth herein; and

**IF THE SAID PRINCIPAL SHALL** well and faithfully perform each and every condition of such contract; and indemnify the Obligee against all damage suffered by failure to perform such contract according to the provisions thereof and in accordance with the plans, details, specifications, and bills of material therefore; and shall pay all lawful claims of subcontractors, materialmen, and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said contract: we agreeing and assenting that this undertaking shall be for benefit of any materialman or laborer having a just claim, as well as for the Obligee herein; **THEN THIS OBLIGATION SHALL** be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

**THE SAID** surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of said contract or in or to the plans and specifications therefor shall in any wise affect the obligations of said surety on its bond, and it does hereby waive notice of any such modifications, omissions or additions to the terms of the contract or to the work or to the specifications.

SIGNED AND SEALED this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
PRINCIPAL

\_\_\_\_\_  
SURETY

By: \_\_\_\_\_

By: \_\_\_\_\_

Attorney-in-fact

Title: \_\_\_\_\_

Surety Agent's Name and Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



***SECTION C***

***AFFIDAVIT OF NON-COLLUSION***

AFFIDAVIT OF NON-COLLUSION

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, holding the title and position of \_\_\_\_\_  
at the firm \_\_\_\_\_, affirm that I am authorized to speak on behalf  
of the company, board directors and owners in setting the price on the contract, bid or proposal. I  
understand that any misstatements in the following information will be treated as fraudulent  
concealment of true facts on the submission of the contract, bid or proposal.

I hereby swear and depose that the following statements are true and factual to the best of my  
knowledge:

The contract, bid or proposal is genuine and not made on the behalf of any other person,  
company or client, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF  
COMMISSIONERS.

The price of the contract, bid or proposal was determined independent of outside consultation  
and was not influenced by other companies, clients, or contractors, INCLUDING ANY  
MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS.

No companies, clients, or contractors, INCLUDING ANY MEMBER OF THE WARREN  
COUNTY BOARD OF COMMISSIONERS have been solicited to propose a fake contract, bid  
or proposal for comparative purposes.

No companies, clients, or contractors, INCLUDING ANY MEMBER OF THE WARREN  
COUNTY BOARD OF COMMISSIONERS have been solicited to refrain from bidding or to  
submit any form of noncompetitive bidding.

Relative to sealed bids, the price of the bid or proposal has not been disclosed to any client,  
company, or contractor, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD  
OF COMMISSIONERS, and will not be disclosed until the formal bid/proposal opening date.

\_\_\_\_\_  
AFFIANT

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

\_\_\_\_\_  
(Notary Public),

\_\_\_\_\_ County.

My commission expires \_\_\_\_\_ 20 \_\_\_\_

***SECTION D***

***AFFIDAVIT OF PERSONAL PROPERTY TAX***

**THIS SECTION SHOULD BE FULLY COMPLETED WHETHER OR NOT YOU AS A  
VENDOR/CONTRACTOR OWN PROPERTY IN WARREN COUNTY, OHIO.**

**AFFIDAVIT**

STATE OF \_\_\_\_\_ )  
 )  
COUNTY OF \_\_\_\_\_ )

SS:

\_\_\_\_\_ being duly cautioned and sworn, states as follows:

1. That he is \_\_\_\_\_ of  
(Title)

\_\_\_\_\_  
(Name of Contracting Party)

2. That \_\_\_\_\_ is not presently charged with any  
(Name of Contracting Party)  
delinquent personal property taxes on the general tax list of personal property of  
Warren County.

-OR-

1. That \_\_\_\_\_ is charged with delinquent  
(Name of Contracting Party)  
personal property tax on the general tax list of personal property of Warren County.  
The amount of delinquent personal property tax due and unpaid including any due and  
unpaid penalty and interest is:  
\$ \_\_\_\_\_.

Further, affiant states not.

\_\_\_\_\_  
Affiant

Sworn to and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Notary Public

This instrument was prepared by \_\_\_\_\_.

Note to Fiscal Office: If any personal property taxes are delinquent, you must send a copy of this  
statement to the State of Ohio, Warren County Treasurer within 30 days of the date it is submitted.

**WARNING: MAKING A FALSE STATEMENT ON THIS AFFIDAVIT MAY BE  
PUNISHABLE BY A FINE AND/OR IMPRISONMENT**

***SECTION E***

***VERIFICATION STATEMENT***

**VERIFICATION STATEMENT**

I \_\_\_\_\_, a duly authorized representative  
(Name)

of the \_\_\_\_\_ (Company), do hereby  
(Name of Company)

state that the bid as submitted by said Company is a true and accurate bid quotation. I do  
FURTHER STATE THAT AS the duly authorized representative of said company, serving as the  
\_\_\_\_\_, I am authorized to submit this bid on behalf  
(Title)

of the above Company.

I FURTHER STATE THAT AS the duly authorized representative of the above Company, I on  
behalf of said Company, accept and agree to abide by all of the conditions as set forth in the Bid  
Instructions and Specifications.

I, or We, will furnish all products, labor, and materials, as specified, to the Warren County Board of  
Commissioners on items bid and prices will be guaranteed for the dates and/or times indicated on the  
PROPOSAL PRICE (BID) SHEET, as required by the Bid Instructions and Specifications. I hereby  
verify our Company is capable in every manner (with personnel, necessary merchandise, and financial  
resources) to furnish the equipment for which we have submitted a bid.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
( ) \_\_\_\_\_  
Phone

**SECTION F**

**EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS,  
BID CONDITIONS AND  
NON-DISCRIMINATION AND EQUAL  
EMPLOYMENT OPPORTUNITY AFFIDAVIT**

**EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS  
AND BID CONDITIONS FOR  
WARREN COUNTY CONSTRUCTION PROJECTS  
AND MATERIAL PURCHASES**

**CERTIFICATE OF COMPLIANCE FOR EEO PURPOSES:** (This section applies only to those projects that are funded with Federal and State monies)

All bidders on the project shall submit together with their bid, a copy of a valid Certificate of Compliance for Equal Employment Opportunity purposes contained herein.

A copy of the Certificate of Compliance is enclosed with this bid response?

Yes  No

**BIDDER'S EEO COVENANTS:**

Throughout its performance of any contract awarded to it on this project, the bidder agrees to the following covenants:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, or sex. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, national origin, ancestry, or sex. Such action shall include, but is not limited to, the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

2. The contractor will in all solicitations or advertisements for employees placed by or on behalf of the prime contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, or sex.
3. The contractor agrees to fully cooperate with the County, the State Equal Employment Opportunity Coordinator and with any other official or agency, or the State or Federal government which seeks to eliminate unlawful employment discrimination, and with all other State and Federal efforts to assure equal employment practices under its contract and the contractor shall comply promptly with all requests and directions from the County, the State Equal Opportunity Coordinator and any of the State of Ohio officials and agencies in this regard, both before and during construction.
4. Full cooperation as expressed in clause (3), above, shall include, but not be limited to, being a witness and permitting employees to be witnesses and complainants in any proceedings



involving questions of unlawful employment practices, furnishing all information requested by the County and the State Equal Employment Opportunity Coordinator, and permitting access to its books, records, and accounts by the County and the State Equal Employment Opportunity Coordinator for purposes of investigation to ascertain compliance with applicable rules, regulations, and orders.

5. In the event of the contractor's noncompliance with the nondiscrimination clauses of its contract or with any of the said rules, regulations, or orders, its contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further County construction contracts.

In the event that is contract is terminated for a material breach of EEO requirements, the contractor shall become liable for any and all damages which shall accrue to the County as a result of said breach.

6. The contractor will require the inclusion of language reflecting these same six covenants within every subcontract or purchase order it executes in the performance of its contract unless exempted by rules, regulations, or orders of the State Equal Employment Opportunity Coordinator so that these provisions will be binding upon each subcontractor or vendor. The contractor will take such as the County may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in any litigation with a subcontractor, vendor, or other party as a result of such direction by the County, the contractor may be requested to protect the interests of the County.

The bidder hereby adopts the foregoing covenants?

\_\_\_\_\_Yes\_\_\_\_\_No

**PLEASE NOTE:** The bidder's failure to adopt the Bidder's EEO Covenants and complete the foregoing certification will cause the bidder's proposal to be rejected as being non-responsive.

**CERTIFICATE OF COMPLIANCE  
NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY AFFIDAVIT**

STATE OF \_\_\_\_\_ )  
 )      SS:  
 COUNTY OF ( \_\_\_\_\_ )

\_\_\_\_\_ being first duly sworn, deposes and says that he \_\_\_\_\_ of \_\_\_\_\_ the party who made the foregoing proposal; that such party as bidder does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin. If awarded the bid and contract under this proposal, said party shall take affirmative action to ensure that applicants are employed and that employees are treated, during employment, without regard to their race, religion, color, sex, or national origin. If successful as the lowest and best bidder under the foregoing proposal, this party shall post non-discrimination notices in conspicuous places available to employees and applicants for employment setting forth the provisions of this affidavit.

Furthermore, said party agrees to abide by the assurances found in Section 153.54 of the Ohio Revised Code in the Contract Provisions with the Owner if selected as the successful bidder by the Owner.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Affiant

\_\_\_\_\_  
Company/Corporation

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip Code

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary

(seal)

***SECTION G***  
***TECHNICAL SPECIFICATIONS***  
***AND***  
***SPECIAL PROVISIONS***

# **CHEMICAL SPECIFICATIONS**

## 1.) **SODIUM HYPOCHLORITE (NaOCL) 12.5%**

All liquid Sodium Hypochlorite (NaOCL) shall conform fully with the most recent edition of the AWWA Standard B-301 and have at a minimum 12.5 percent available chlorine.

2023 Est. Qty (1/1/2023 – 6/30/2023) - 21,500 gallons more or less

Delivery Specifics - **TANKER/BULK DELIVERY** with minimum order of 2,000 gallons to be received Monday – Friday between the hours of 7:00 a.m. – 11:00 a.m. to the Franklin Area Water Treatment Plant and the Richard A. Renneker Water Treatment Plant. All pricing submitted must reflect ALL charges including, but not limited, to fuel & freight. Each delivery must include a current Safety Data Sheet and Bill of Lading.

**NaOCL (Sodium Hypochlorite) 12.5% - Bid Price \$ \_\_\_\_\_/gallon.**

**Delivery will be made within \_\_\_\_\_calendar days after receipt of order**

## 2.) **HYDROFLUOROSILICIC ACID (HFS) 23%**

All Hydrofluorosilicic (HFS) shall conform fully with the most recent edition of the AWWA Standard B-703 and have at a minimum of twenty-three percent (23%) HSF.

2023 Est. Qty (1/1/2023 – 6/30/2023) - 55,000 lbs. more or less

Delivery Specifics - **TANKER/BULK DELIVERY** with minimum order of 1,500 gallons to be received Monday – Friday between the hours of 7:00 a.m. – 11:00 a.m. to the Franklin Area Water Treatment Plant and the Richard A. Renneker Water Treatment Plant. All pricing submitted must reflect ALL charges including, but not limited, to fuel & freight. Each delivery must include a current Safety Data Sheet and Bill of Lading.

**HFS (Hydrofluorosilicic Acid) 23% - Bid Price \$ \_\_\_\_\_/lb.**

**Delivery will be made within \_\_\_\_\_calendar days after receipt of order**

## 3.) **SODIUM BISULFITE (NaHSO3) 38%**

All Sodium Bisulfite (NaHSO3) shall have at a minimum of thirty-eight percent (38%) NaHSO3.

2023 Est. Qty (1/1/2023 – 6/30/2023) – 75,000 lbs. more or less

Delivery Specifics - **TANKER/BULK DELIVERY** with minimum order of 1,500 gallons to be received Monday – Friday between the hours of 7:00 a.m. – 11:00 a.m. to the Franklin Area Water Treatment Plant and the Richard A. Renneker Water Treatment Plant. All pricing submitted must reflect ALL charges including, but not limited, to fuel & freight. Each delivery must include a current Safety Data Sheet and Bill of Lading.

**NaHSO3 (Sodium Bisulfite) 38% - Bid Price \$ \_\_\_\_\_/lb.**

**Delivery will be made within \_\_\_\_\_calendar days after receipt of order**

4.) **SODIUM HYDROXIDE (NaOH) 50%**

All Sodium Hydroxide (NaOH) shall conform fully with the most recent edition of the AWWA Standard B-501 and have at a minimum of fifty percent (50%) NaOH.

2023 Est. Qty (1/1/2023 – 6/30/2023) – 260,000 lbs. more or less

Delivery Specifics - **TANKER/BULK DELIVERY** with minimum order of 2,500 gallons to be received Monday – Friday between the hours of 7:00 a.m. – 11:00 a.m. to the Franklin Area Water Treatment Plant and the Richard A. Renneker Water Treatment Plant. All pricing submitted must reflect ALL charges including, but not limited, to fuel & freight. Each delivery must include a current Safety Data Sheet and Bill of Lading.

**NaOH (Sodium Hydroxide) 50% - Bid Price \$\_\_\_\_\_ / lb.**

**Delivery will be made within \_\_\_\_\_ calendar days after receipt of order**



**BOARD OF COUNTY COMMISSIONERS**  
**WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

[www.co.warren.oh.us](http://www.co.warren.oh.us)

[commissioners@co.warren.oh.us](mailto:commissioners@co.warren.oh.us)

Telephone (513) 695-1250

Facsimile (513) 695-2054

**TOM GROSSMANN**  
**SHANNON JONES**  
**DAVID G. YOUNG**

**ADVERTISEMENT FOR BIDS**

Sealed bids will be received by the Clerk of the County Commissioners, Warren County, Ohio, 406 Justice Drive, Lebanon, Ohio 45036, until 9:15 AM, Wednesday November 30, 2022, at the Office of the Warren County Commissioners, and then at said time bids will be opened and read aloud for the 2023 Water Treatment Chemicals Project.

Bid documents including terms, general conditions, supplemental conditions, and specifications are available on the Warren County Website at <https://www.co.warren.oh.us/Commissioners/Bids/Default.aspx>. Questions regarding the technical specifications should be directed to Ed Turner, Water Treatment Plant Superintendent, at [ed.turner@co.warren.oh.us](mailto:ed.turner@co.warren.oh.us). Each bid shall contain the full name of each person or company submitting the bid and be accompanied by a bid bond for the full amount of the bid or a certified check in the amount equal to five (5) percent of the bid.

The Warren County Water and Sewer Department is seeking a responsible vendor to provide water treatment chemicals (Sodium Hypochlorite, Hydrofluorosilicic Acid, Sodium Hydroxide and Sodium Bisulfite) according to the terms, conditions, and specifications of this solicitation.

Contact the Warren County Commissioners' Office at (513) 695-1250 should you need assistance in accessing the bidding information on the County website. All contract addenda will be posted to the website prior to the bid opening. Bidders should check the website regularly to stay updated on any changes to the project.

**Please be aware that if you are downloading this document to bid this project, and in order to stay updated on any change, please email Krystal Powell in the Commissioners' Office at [krystal.powell@co.warren.oh.us](mailto:krystal.powell@co.warren.oh.us) with your contact information.**

The Board of Warren County Commissioners reserve the right to accept the lowest and best bid, to reject all bids, and to waive any irregularities in bids.

By order of the Board of County Commissioners, Warren County, Ohio.

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Tina Osborne, Clerk